

First Presbyterian Church

February 2020- January 2021

News from Sanctuary Care!

As member/ volunteer of the Sanctuary Care group, our responsibility is to help prepare the Sanctuary of the church for Worship. On behalf of the **Property Committee**, we thank you for your willingness to serve the church in this special way. Enclosed, please find the 2020-2021 Sanctuary Care Schedule and Sanctuary Care information; this information is also available on the church website (Sanctuary Guild Information located under the “Connect” tab). ***In the event you cannot serve on your assigned date, please arrange to trade with another person, and then notify Sherri Smith of the change so it can be updated in the Bulletin.***

Those who are scheduled for Sanctuary Care, please note you are responsible for having the church prepared ***prior to*** the Sundays you have been assigned. In the event that a funeral / memorial service or wedding should take place in the Sanctuary during the week prior to your assigned Sunday, you may be asked to fulfill your assignment before that service. The Sanctuary Care supplies are located in the Deacons’ Closet in the Narthex. *There you will find two supply boxes, pencils, pencil sharpener, friendship pads, pew literature, etc. ***Please initial the clipboard on the wall indicating you have completed pew care for your assigned week when you are finished.***

The Sanctuary Care pew organizers appear in the Bulletin each week, but a reminder call to the team serving after you is helpful and recommended. Whenever possible, please plan to do your duties during Church Office hours ****(Monday – Thursday: 9:00 – 5:00; Friday: 9:30 – 3:00 except for holidays)*** while the church staff is available to let you in; if you are unable to come during these times, please contact one of the coordinator below to arrange entry after Church Office hours. When you see that any supplies are low or if you have questions, please feel free call.

In His Service, and thank you for your willingness to serve.

Sanctuary Care- Property Committee

Mary Randall Rhyme

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